NorthCentral MISSOURI COLLEGE

Attn: Registrar
1301 Main Street
Trenton, MO 64683
registrar@mail.ncmissouri.edu

Application for Graduation

Completion of Degree/ Certificate Requirements:	**Application Period:**
Fall Term	July 1 through October 1
Spring Term	November 1 through March 1
Summer Term	November 1 through March 1

1. Advisor section MUST BE completed by your advisor **before** submitting to the Registrar's Office.
2. Complete a separate application for each degree or certificate. **Do not list more than one award per form.**
3. **Original, signed application must be received by NCMC Registrar no later than the ending date of the application period.**
4. If you received a federal loan while in school, complete loan exit counseling at: www.studentloans.gov

ADVISOR COMPLETION REQUIRED:
I have verified that the student is pursuing the following degree/certificate, the requirements will be met at the date indicated, and the degree matches the degree-on-record in the college database. Please note that failure to check this information will result in delays and potential issues for the student.

_____Associate in Arts _____Associate in Science _____Associate in Arts in Teaching

_____Associate in General Studies _____Certificate, Program: _____

_____Associate in Applied Science, Program: _____ Emphasis: _____

Date of Anticipated Completion: ☐May 20____ ☐July 20____ ☐December 20____
(When ALL program requirements will be met.)

Advisor Signature: _____ **Date:** _____

LEGAL NAME (please print): _____
MUST MATCH NCMC STUDENT RECORDS (Last) (First) (Middle)

STUDENT ID #: _____ **DATE OF BIRTH:** _____

HOMETOWN (To be announced at ceremony): _____
City State Country, if international student

ADDRESS: _____
Street or Box City State Zip Country, if international student

Diploma will be mailed to this address

MILITARY STATUS _____ Currently serving in any military service branch **OR** Served in any military service branch and honorably discharged

FOR GOWN ORDERING: MALE ___ FEMALE ___ Height (ft., inches): _____ Weight: _____
OR
WILL NOT ATTEND CEREMONY _____ (Cap and gown will not be ordered if checked)

Special accommodations request for ceremony (ex. Sign language interpretation): _____

Student Signature: _____ **Date:** _____

****Application is valid for 12 months. If requirements are not completed within 12 months, re-application and a fee of $35.00 is required.**

Office Use Only

Notes: _____

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Courses Completed _____ Final Cum. GPA _____ Degree Posted _____

Honors _____ Diploma Mailed _____